

# Cornerstone Chartered Public School

## Board Meeting Agenda



Date: April 8, 2025

Time: 6:30 PM - 8:00 PM

Location: 120 E Thetford Rd., Lyme, NH and Virtual Meeting: <https://zoom.us/j/91085877347>

### Call to Order

- The meeting will be called to order by Adam Bristol, acting as Chair pro tempore until the election of officers.
- Official meetings of the Board shall be conducted in accordance with *Robert's Rules of Order, Newly Revised*, unless otherwise specified in these bylaws or required by applicable law or regulation. The Board may adopt a different parliamentary procedure by majority vote at any regular or special meeting.
- Roll call and establish a quorum (5 in-person members)
- Welcome and opening remarks: Lynne Howard, Cofounder

### Appointment and Recognition of First Board Members

- Acknowledge appointments, Lynne Howard
- Brief introductions

### Nomination and Election of Officers:

- Chair - Adam Bristol
- Vice Chair - Frank Perotti
- Secretary - Hollace Bristol
- Treasurer -

### Motions for Adoption of Bylaws and Acknowledgement of Corporate Articles of Agreement

- Bylaw approval [Bylaws](#)
- Acknowledge filing Articles of Agreement
- **Policy Approval Motions**
- Conflict of Interest Policy [GOV-01 Conflict of Interest Policy](#)
- Confidentiality Policy [GOV-02 Confidentiality Policy](#)
- Communications and Email Use Policy [COM-01 Communications and Email Use Policy](#)
- Whistleblower Protection Policy [ETH-01 Whistleblower Protection Policy](#)

### Sign Acknowledgment Form

- Sign Policy Acknowledgment Form
- Complete Conflict of Interest Disclosure Form
- Affirm signing of Board Member Agreements, Lynne Howard

### Communication and Transparency

- Review RSA 91-A, New Hampshire's Right to Know Law [NH's Right to Know Law](#); [Is it a Meeting?](#)

### Operational and Strategic Planning

- Charter overview and school mission [Approved Charter](#)
- School launch timeline and milestones, Charter document, p 5
- (Motion) Approve hiring and payment of professionals for legal, financial, and development [Contracted Advisors](#)

## **Finance and Resources**

- Charter School Program grant status
- Fiscal Sponsorship, Founders Academy Foundation
- (Motion) Review and approve the initial start-up budget [Budget](#)
- (Motion) Approve loan from individual
- (Motion) Approve loan application with Building Hope
- (Motion) Approve of opening a bank account and authorizing signatures, Treasurer and Executive Director

## **Board Committees**

- (Motion) Formation and approval of key committee chairs [Board Manual](#)
- Discussion on committee members

## **Board Training**

- NH Alliance Training

## **Other Business**

## **Review the Above Action Items**

## **Meeting Schedule**

- (Motion) Approve annual meeting calendar
- Set date/time for next regular board meeting

## **Adjournment:**

- Chair: Adam Bristol